



AGENDA

21st May 2026

The Annual Meeting of Blunham Parish Council will take place on Thursday 28/05/26 at 7pm at the Village Hall. All Councillors are hereby summoned to attend. Times are approximate and members of the public are welcome to attend.
Clerk to the Council – Jo Graves, Tel: 07563 527415 clerk@blunham-pc.gov.uk

Jo Graves

	Item	Requirement	Time
01:05/26	Election of Chair and Vice Chair	a) Nomination for Chair to be considered. Elected member to sign Declaration of Acceptance of Office of Chair. b) Nominations for Vice Chair to be considered.	7.00pm
02:05/26	Apologies for Absence	To note apologies and grant dispensation to sign Acceptance of Office prior to next meeting.	7.05pm
03:05/26	Declarations of any new Pecuniary Interests	Any new Pecuniary Interests should be declared. They must then be added to the register within 28 days. Existing pecuniary interests already registered do not need to be declared. Members cannot take part in any discussions or vote on matters in which they have a pecuniary interest. Please note that following the election process new declaration of interest forms need to be submitted to CBC within 28 days.	7.05pm
04:05/26	Appointment of Representatives	See info sheet for current representatives.	7.10pm
05:05/26	Meeting dates for 2026/2027	a) To agree the Full Council Meeting Dates (see info sheet) b) To agree dates for Planning Committee meetings if required. c) To agree Terms of Reference for Planning Committee, Staffing Committee, Maintenance Committee and Neighbourhood Plan Steering Group.	7.15pm
06:05/26	Minutes of previous meetings & review of matters arising from that meeting & previous agreed actions.	To confirm and adopt the Minutes of the meeting of Blunham Parish Council held on Thursday 26 th March 2026. To confirm and adopt the Minutes of the Staffing Committee and Planning Committee meetings. Update on outstanding actions from the minutes (for information only)	7.20pm
07:05/26	Public Session	An opportunity for the public to ask the Council questions & make observations about agenda items. There is 15 mins set aside for this agenda item. All questions & comments should be directed to the Chairman. Members of the public are respectfully reminded that this is the only part of the meeting that they can participate in.	7.25pm
08:05/26	Unitary Councillors Report		7.40pm
09:05/26	Planning	Planning applications to be considered, plus any other planning matters that need Full Council consideration a) CB/26/00759/FULL – Single storey rear/side extension – 26 Jubilee Close, Blunham, MK44 3LZ Link to documents on CBC website: CB/26/00759/FULL b) CB/26/00986/FULL – Conversion of onion barn into a garage and habitable spaces including a loft conversion with enlargement of dormer to side elevation and insertion of one rooflight to each side elevation. – Wisteria House, 21 High Street, Blunham MK44 3NL Link to documents on CBC website: CB/26/00986/FULL c) CB/26/01543/FULL – Single storey front garage extension. – 1 Park View, Blunham, MK44 3PB Link to documents on CBC website: CB/26/01543/FULL	7.45pm

		Planning Responses under Scheme of Delegation d) CB/TCA/26/00159 – Works to trees within a conservation area: Reduce crown height by 3m and lateral spread by 1.5m to Corkscrew Willow (T1) – 24 Park Lane, Blunham, MK44 3NJ Response: No Objection e) Planning Decisions CB/26/00487/FULL – Siting of a mobile home for residential and agricultural shelter – Land East of Wellsfield, Blunham – Application Withdrawn. f) CB/26/00579/FULL – Single storey rear and side extension. Single storey front and side infill extension with glazed link and roof lights. – 132A Grange Road, Blunham MK44 3NT – Granted g) CB/26/00478/FULL – New grasscrete access road – Land East of Wellsfield, Blunham - Refused	
10:05/26	Highways	See information sheet. To receive Highways Committee report & any other Highways matters that need Full Council consideration.	8.00pm
11:05/26	Maintenance	See information sheet. To receive Maintenance Committee report & any maintenance matters that need Full Council consideration including a) Update on Churchyard boundary wall. b) Update on bus stop insurance claim. c) To consider quotations for a replacement throwline cabinet at the Trap.	8.05pm
12:05/26	Communications	See information sheet. To receive Communications Committee report & any other communications matters that need Full Council consideration.	8.15pm
13:05/26	Community Safety	See information sheet. To receive Community Safety Reps report & any other community safety matters that need Full Council consideration	8.20pm
14:05/26	BSSC/Play Area Update	See information sheet. To receive BSSC/Play Area report and any matters that need Full Council consideration. a) To receive latest playground quarterly inspection report – April 2026. b) To consider quotation to supply and fit basket swing chain swing hangers. c) To consider quotation to supply and fit 3 sections of half round bark to bark pit. d) To note that the Pirate Ship was removed from the playground in April – the asset register will be amended accordingly. e) To consider proposal for summer holiday youth activities from the Amplius Housing Youth Officer.	8.25pm
15:05/26	Neighbourhood Plan	See information sheet. To receive report and any matters that require Full Council attention. a) To receive update on progress and to note minutes of recent Neighbourhood Plan Steering Group meetings.	8.30pm
16:05/26	Reports from Representatives	See information sheet. • To receive any reports from Parish Councillors who represent the Parish Council on other committees. • To receive reports from Councillors who have attended meetings on behalf of the Parish Council. a) Report from Tempsford meeting – Cllr Aldis	8.35pm
17:05/26	Finance Statement	See information sheet. a) To approve payments due & receive financial statement of accounts. b) To acknowledge receipt of first instalment of precept from CBC in sum of £31,000. c) Bank Reconciliation, to nominate a Councillor to undertake quarterly bank reconciliations. d) Insurance Renewal – to consider insurance renewal and approve insurance schedule. e) To note that Cllr Thacker carried out a bank reconciliation on 26th March 2026.	8.40pm
18:05/26	Year End Accounts and Audit Submission 2025/2026	To consider and approve Year End Accounts, Internal Audit and External Audit Return (circulated with Agenda) a) Year End Financial Report 31/03/26, inc S137 expenditure. b) Internal Auditors Report, received, no issues raised c) External Auditors Return (AGAR) – Annual Governance Statement d) External Auditors Return (AGAR) – Annual Accounting Statement e) Notice of Exercise of Public Rights – 03/06/26 to 14/07/26.	8.55pm

19:05/26	Approval of Memberships & Subscriptions	a) To consider and approve membership and subscriptions (circulated with Agenda).	9.10pm
20:05/26	Approval of Regular Payments	a) To consider and approve Direct Debits and Standing Orders (circulated with Agenda). b) To consider and approve regular payments e.g. salary and pension contributions.	9.15pm
21:05/26	Policy Document Approval	a) Code of Conduct b) Standing Orders c) Financial Regulations d) Complaints Policy e) Scheme of Delegation	9.20pm
22:05/26	Correspondence	See information sheet a) To consider email received from a resident regarding the bus service in Blunham. b) To note receipt of the CBC Local Plan Scoping consultation information and consider response. c) To consider CBC Local Open Spaces documentation and S106 requests.	9.25pm
23:05/26	Next Meeting Date	To agree next meeting date Thursday 30 th July 2026	9.30pm

--- End of Agenda ---