

Blunham Parish Council Meeting

23rd November 2023

Notice is hereby given that a Meeting of Blunham Parish Council will take place on Thursday 30/11/23 at 7pm at the Village Hall. All Councillors are hereby summoned to attend for the purposes of transacting the following business. Times are approximate and members of the public are welcome to attend. Clerk to the Council – Jo Graves, Tel: 07563 527415
clerk@blunham-pc.gov.uk

Jo Graves

	Item	Requirement	Time
01:11/23	Apologies for Absence	To note apologies.	7.00pm
02:11/23	Declarations of any new Pecuniary Interests	Any new Pecuniary Interests should be declared. They must then be added to the register within 28 days. Existing pecuniary interests already registered do not need to be declared. Members cannot take part in any discussions or vote on matters in which they have a pecuniary interest.	7.00pm
03:11/23	Minutes of previous meetings & review of matters arising from that meeting & previous agreed actions.	To confirm and adopt the Minutes of the meeting of Blunham Parish Council held on Thursday 26 th October 2023. Matters arising from the minutes (for information only)	7.05pm
04:11/23	Public Session	An opportunity for the public to ask the Council questions & make observations about agenda items. There is 15 mins set aside for this agenda item. All questions & comments should be directed to the Chairman. Members of the public are respectfully reminded that this is the only part of the meeting that they can participate in.	7.10pm
05:11/23	Unitary Councillors Report		7.25pm
06:11/23	Highways	See information sheet. To receive Highways Committee report & any other Highways matters that need Full Council consideration.	7.35pm
07:11/23	Maintenance	See information sheet. To receive Maintenance Committee report & any maintenance matters that need Full Council consideration including	7.40pm
08:11/23	Communications	See information sheet. To receive Communications Committee report & any other communications matters that need Full Council consideration.	7.45pm
09:11/23	Community Safety	See information sheet. To receive Community Safety Reps report & any other community safety matters that need Full Council consideration	7.50pm
10:11/23	BSSC/Play Area Update	See information sheet. To receive BSSC/Play Area report and any matters that need Full Council consideration. a) To receive update on work completed following ROSPA report. b) To consider the repair or purchase of a replacement bench for the play area. c) To consider replacement swing for play area and other repair quotations.	8.00pm
11:11/23	Planning	Planning applications to be considered, plus any other planning matters that need Full Council consideration. a) CB/TCA/23/00503 – Works to trees within a Conservation Area: Remove three large saplings of Acacia trees which are overhanging a busy surfaced footpath adjacent to The Trap in Blunham – Blunham House, Park Lane, Blunham MK44 3NJ b) CB/22/02558/MW – Proposed extension and consolidation of mineral extraction and the importation of inert material at Willington Lock Quarry (amended and additional plans and documents. – Land south of St Neots Road, Bedford, incl land to north east and west of existing Willington Lock extraction area, the existing Willington Lock Quarry and mineral processing plant site. c) CB/TRE/23/00564 – Work to trees protected by Tree Preservation Order MB/72/00001 and in a Conservation Area: Trees in area of A1, crown lift to 4m to tree overhanging the old rectory and old rectory drive. Reduce height by 1.5-2m. Trim back to the boundary and/or crown lift to 2.5m by pruning minor growth to various trees fronting Park Lane. Reduce height by 4m and spread by 2m W,N,S and 44 to the East to Horse Chestnut Tree T2. Trees to area A3 pollard at ca. 5m from ground to Willow Tree (RS2), crown reduced by 3-4 height and 2-3m spread N and E to Willow Tree (RS3). Reduce height to 2 Ash Trees RS4 and RS5 and relieve end weight from major limbs to N and reducing by 3-4 as required to suitable growth points. Crown reduction by 2-3m height and up to 4 spread to N to Weeping Willow Tree (RS6). Trees to conservation area, reduce height to 3-4m to	8.15pm

		Leyland Cypress Trees (TG2, TG3) and spread of bookend trees by 1.5-2m Trim back lower crown by 2.5m Lawson Cypress Tree (TOR2) and pollard to 6-7m above ground level to Willow Tree (RS1) – The Old Rectory, Park Lane and Rectory Spinney, land to the rear of 12-14 Wellesfield, Blunham, MK44 3NJ d) Planning Decisions CB/23/01641/FULL – Two storey side extension – 87 High Street, Blunham MK44 3NN – Application Withdrawn	
12:11/23	Neighbourhood Plan	a) To acknowledge notes Neighbourhood Planning Steering Group meetings. b) To note Neighbourhood Plan Steering Group Open Day on Saturday 2nd December at the Village Hall.	8.20pm
13:11/23	Reports from Representatives	See information sheet. - To receive any reports from Parish Councillors who represent the Parish Council on other committees. - To receive reports from Councillors who have attended meetings on behalf of the Parish Council. a) Village Hall – to consider when training should be arranged for the defibrillator.	8.25pm
14:11/23	Finance Statement	See information sheet. a) To approve payments due. b) To confirm appointment of internal auditor for year ending 31st March 2024.	8.35pm
15:11/23	Policy Documents	a) To receive and consider Biodiversity Policy.	8.40pm
16:11/23	Budget and Precept 2023/24/25	See information sheet a) To receive and agree the draft budget for 2024/2025 b) To agree the Blunham Parish Council precept request for 2024/2025	8.45pm
17:11/23	Correspondence	See information sheet a) To consider response to CBC Recreational Outdoor Space survey. b) To consider response to CBC Planning Obligations Supplementary Planning document consultation. c) To note email regarding the P3 Group and nominate a Councillor to act as liaison with P3.	9.00pm
18:11/23	Exempt Business	To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) act 1960 by reason of the confidential nature of the business on the grounds that this business relates to: Agenda item 19:11/23 – this business relates to labour relations issues.	9.10pm
19:11/23	National Pay Award 2023/2024 and additional hours	a) Members to note agreement reached for an increase in salary scales as informed by NALC/BATPC – back pay required as new rates payable from 1st April 2023, to be paid in November salary. b) Members to consider a temporary increase to Clerk's hours in respect of Neighbourhood Plan work.	9.15pm
20:11/23	Next Meeting Date	To agree next meeting date Thursday 25 th January 2024	9.20pm

--- End of Agenda ---