

# Blunham Parish Council Meeting

20<sup>th</sup> July 2023

A Meeting of Blunham Parish Council will take place on Thursday 27/07/23 at 7pm at the Village Hall. All Councillors are hereby summoned to attend. Times are approximate and members of the public are welcome to attend. Clerk to the Council – Jo Graves, Tel: 07563 527415 [clerk@blunham-pc.gov.uk](mailto:clerk@blunham-pc.gov.uk)

Jo Graves

|          | Item                                                                                                  | Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Time   |
|----------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 01:07/23 | Apologies for Absence                                                                                 | To note apologies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 7.00pm |
| 02:07/23 | Declarations of any new Pecuniary Interests                                                           | Any new Pecuniary Interests should be declared. They must then be added to the register within 28 days. Existing pecuniary interests already registered do not need to be declared. Members cannot take part in any discussions or vote on matters in which they have a pecuniary interest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 7.00pm |
| 03:07/23 | Minutes of previous meetings & review of matters arising from that meeting & previous agreed actions. | To confirm and adopt the Minutes of the Annual Meeting of Blunham Parish Council held on Thursday 18 <sup>th</sup> May 2023. Matters arising from the minutes (for information only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 7.05pm |
| 04:07/23 | Public Session                                                                                        | An opportunity for the public to ask the Council questions & make observations about agenda items. There is 15 mins set aside for this agenda item. All questions & comments should be directed to the Chairman. Members of the public are respectfully reminded that this is the only part of the meeting that they can participate in.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 7.10pm |
| 05:07/23 | Unitary Councillors Report                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 7.25pm |
| 06:07/23 | Highways                                                                                              | See information sheet. To receive Highways Committee report & any other Highways matters that need Full Council consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 7.35pm |
| 07:07/23 | Maintenance                                                                                           | See information sheet. To receive Maintenance Committee report & any maintenance matters that need Full Council consideration including<br>a) To consider the request from a neighbouring property regarding a tree on the cemetery drive.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 7.40pm |
| 08:07/23 | Communications                                                                                        | See information sheet. To receive Communications Committee report & any other communications matters that need Full Council consideration.<br>a) To note updated invoicing arrangements for Blunham Matters.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 7.50pm |
| 09:07/23 | Community Safety                                                                                      | See information sheet. To receive Community Safety Reps report & any other community safety matters that need Full Council consideration<br>a) To consider the purchase of Bluetooth connectivity for the SIDs cost £1,405 + VAT (included in budget 2023/2024).<br>b) To agree three local policing priorities to be sent to OPCC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 7.55pm |
| 10:07/23 | BSSC/Play Area Update                                                                                 | See information sheet. To receive BSSC/Play Area report and any matters that need Full Council consideration.<br>a) To receive and consider the ROSPA play area inspection report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 8.00pm |
| 11:07/23 | Planning                                                                                              | Planning applications to be considered, plus any other planning matters that need Full Council consideration<br>a) <b>CB/23/01953/RM</b> – Reserved Matters: following outline application CB/20/01867/OUT (Outline: Erection of one dwelling). Reserved matters sought for all matters. Discharge of condition 2, 3, 4, 5, 6 and 7. – <b>Land adjacent to 143 Grange Road, Blunham MK44 3NT</b><br><b>Link to documents on CBC website:</b><br><a href="http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/acolnetcgi.gov?ACTION=UNWRAP&amp;RIPNAME=Root.PgeResultDetail&amp;TheSystemkey=634142">http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/acolnetcgi.gov?ACTION=UNWRAP&amp;RIPNAME=Root.PgeResultDetail&amp;TheSystemkey=634142</a><br><br>b) <b>CB/23/01641/FULL</b> – Two storey side extension – <b>87 High Street, Blunham, MK44 3NN</b><br><b>Link to documents on CBC website:</b><br><a href="http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/acolnetcgi.gov?ACTION=UNWRAP&amp;RIPNAME=Root.PgeResultDetail&amp;TheSystemkey=633830">http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/acolnetcgi.gov?ACTION=UNWRAP&amp;RIPNAME=Root.PgeResultDetail&amp;TheSystemkey=633830</a><br><br>c) <b>Planning Decisions</b><br><b>CB/23/01184/FULL</b> – Single storey rear extension with alterations to the side entrance and windows – <b>5 Park View, Blunham MK44 3PB</b> – <b>Granted</b><br><br>d) <b>CB/23/01128/FULL</b> – Demolish existing garage outbuildings and construct | 8.10pm |

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|          |                              | new replacement garage and associated driveway. – 20 The Hill, Blunham MK44 3NG - Granted                                                                                                                                                                                                                              |        |
| 12:07/23 | Neighbourhood Plan           | a) To acknowledge notes of first meeting of Neighbourhood Planning Steering Group.<br>b) To approve membership of the Neighbourhood Plan Steering Group.                                                                                                                                                               | 8.20pm |
| 13:07/23 | S106 Working Group           | a) To approve the S106 'wish list of projects' to be sent to CBC.                                                                                                                                                                                                                                                      | 8.25pm |
| 14:07/23 | Reports from Representatives | See information sheet.<br>• To receive any reports from Parish Councillors who represent the Parish Council on other committees.<br>• To receive reports from Councillors who have attended meetings on behalf of the Parish Council.<br>a) Village Hall – to consider defibrillator arrangements.                     | 8.35pm |
| 15:07/23 | Community Fund               | To note report received from Blunham Good Neighbours.                                                                                                                                                                                                                                                                  | 8.45pm |
| 16:07/23 | Finance Statement            | See information sheet.<br>a) To approve payments due.<br>b) To receive quarterly financial statement of accounts.<br>c) Cemetery Water bill update and agreement to set up Direct Debit payment to Water Plus Select.<br>d) Streetlighting Electricity – to consider notice of increased charges received from Npower. | 8.50pm |
| 17:07/23 | Policy Document Approval     | To review and approve the following documents:<br>a) Risk Assessment<br>b) Annual Review of Internal Audit<br>c) Internal Audit Terms of Reference                                                                                                                                                                     | 9.00pm |
| 18:07/23 | Correspondence               | See information sheet                                                                                                                                                                                                                                                                                                  | 9.10pm |
| 19:07/23 | Next Meeting Date            | To agree next meeting date Thursday 28 <sup>th</sup> September 2023                                                                                                                                                                                                                                                    | 9.15pm |

--- End of Agenda ---