

A Meeting of Blunham Parish Council will take place on Tuesday 29/11/22 at 7pm at the Village Hall. All Councillors are hereby summoned to attend. Times are approximate and members of the public are welcome to attend. Clerk to the Council – Jo Graves, 07563 527415 clerk@blunham-pc.gov.uk

Jo Graves

At the start of the meeting there will be a presentation by National Highways regarding the proposed works being completed at the Black Cat roundabout.

	Item	Requirement	Time
01:11/22	Apologies for Absence		7.00pm
02:11/22	Declarations of any new Pecuniary Interests	Any new Pecuniary Interests should be declared. They must then be added to the register within 28 days. Existing pecuniary interests already registered do not need to be declared. Members cannot take part in any discussions or vote on matters in which they have a pecuniary interest.	7.05pm
03:11/22	Minutes of previous meetings & review of matters arising from that meeting & previous agreed actions.	To confirm and adopt the Minutes of the meeting of the Meeting of Blunham Parish Council held on Tuesday 27 th September 2022. Matters arising from the minutes (for information only).	7.10pm
04:11/22	Public Session	An opportunity for the public to ask the Council questions & make observations about agenda items. There is 15 mins set aside for this agenda item. All questions & comments should be directed to the Chairman. Members of the public are respectfully reminded that this is the only part of the meeting that they can participate in.	7.15pm
05:11/22	Unitary Councillors Report		7.30pm
06:11/22	Highways	See information sheet. To receive Highways Committee report & any other Highways matters that need Full Council consideration. a) To discuss email from resident regarding incidents involving pedestrians at the chicane and parking by building contractors on The Hill	7.40pm
07:11/22	Maintenance	See information sheet. To receive Maintenance Committee report & any maintenance matters that need Full Council consideration including a) To consider revised quotation from chosen tree surveyor. b) To discuss issues with the plot to the side of the cemetery path on Station Road. c) To consider fees payable for a pre-purchase plot request.	7.50pm
08:11/22	Communications	See information sheet. To receive Communications Committee report & any other communications matters that need Full Council consideration. a) To consider the request from the Church to contribute an additional £150.00 towards the cost of installing the noticeboard.	8.00pm
09:11/22	Community Safety	See information sheet. To receive Community Safety Reps report & any other community safety matters that need Full Council consideration	8.10pm
10:11/22	BPFA/Play Area Update	See information sheet. To receive BPFA/Play Area report and any matters that need Full Council consideration. a) To receive and consider request for a contribution of £400.00 towards the road closure costs for the Christmas Tree lighting event. b) To receive quarterly play area inspection report. c) To consider quotations received for replacing the roof on the playhouse and the retaining logs for the bark chippings.	8.20pm
11:11/22	Planning	See information sheet for Planning applications considered, plus any other planning matters that need Full Council consideration Planning Applications for consideration: a) CB/22/04093/FULL – Installation of electric car charging point to the West elevation wall and attach a cable to exterior of house on East, South and West elevations – The Old Manor House, Park Lane, Blunham b) CB/22/04094/LB – Listed Building: Installation of electric car charging point to the West elevation wall and attach a cable to exterior of house on East, South and West elevations – The Old Manor House, Park Lane, Blunham	8.30pm

		Planning Decisions: c) CB/22/03906/FULL – 22 High Street, Blunham – Replacement of external windows and rear bifold doors - Granted d) CB/22/03707/FULL – 14 Brickhill Close, Blunham – Pitched roof replacing flat roof to street facing elevation, incorporating covered porch and partial garage conversion. Part single and two storey extension. New and altered window openings to side and rear facing elevations - Granted	
12:11/22	Neighbourhood Plan	a) To receive feedback from Neighbourhood Plan survey. b) To decide whether to develop a Neighbourhood Plan for Blunham. c) To agree next steps, dependent on decision in b).	8.35pm
13:11/22	Policies and Procedures	To receive and adopt Dignity at Work Policy, based on Civility and Respect model policy.	8.40pm
14:11/22	Reports from Representatives	See information sheet. a) To receive any reports from Parish Councillors who represent the Parish Council on other committees. b) To receive reports from Councillors who have attended meetings on behalf of the Parish Council.	8.45pm
15:11/22	Finance	See information sheet. a) To approve payments due & receive financial statement of accounts. b) To note bank reconciliation carried out by Cllr M Thacker on 27 th September 2022. c) To receive the LGPS Triennial Report for Blunham Parish Council – authorise Clerk to sign and return. d) To note Cllr Aldis will be attending BATPC Finance for Councillors Training on 6 th December 2022. e) Members to note agreement reached for an increase in all full time salary scales of £1925 as informed by NALC/BATPC – back pay required as new rates payable from 1 st April 2022, to be paid in November.	8.55pm
16:11/22	Budget and Precept 2023/24	See information sheet. a) To receive and agree the draft budget for 2023/24. b) To set the Blunham Parish Precept for 2023/24.	9.05pm
17:11/22	Insurance Renewal, including insurance and asset register review.	a) To agree Asset Register Review completed by Cllrs Neville and Thacker as part of the Insurance Renewal process. b) To note Insurance policy schedule review. c) To consider quotations for combining two insurance policies into one.	9.20pm
18:11/22	Correspondence	See information sheet a) To consider a response to the CBC Consultation on Draft Parking Standards for New Developments. b) To consider a response to the Boundary Commission consultation on changes to parliamentary constituency boundaries.	9.35pm
19:11/22	Next Meeting Date	To agree next meeting date Tuesday 31 st January 2023	9.45pm

---End of Agenda---