

Blunham Parish Council Meeting

A Meeting will take place on Tuesday 21/9/21 at 7.00pm at the Village Hall. All Councillors are hereby summoned to attend. Times are approximate and members of the public are welcome to attend. Clerk to the Council – Gill Wiggs, 01234 270016
gillwiggs@btinternet.com

We welcome attendees, but will continue to take reasonable precautions to keep everyone safe as follows:

- a) We encourage all attendees to take a **Lateral Flow Test on the day of the meeting** in line with current Government guidelines.*
- b) Please do not attend if you or anyone in your household has COVID-19 symptoms.*
- c) Maintaining a social distance is optional. Please respect the wishes of others & move away if requested to do so.*
- d) Wearing of masks is optional. Please respect the wishes of others & refrain from commenting on anyone's personal choice in this regard.*
- e) We will continue to have sanitiser available & encourage attendees to use it.*
- f) We will continue to open doors & windows to aid circulation of fresh air.*
- g) If you develop COVID-19 symptoms within 7 days of the meeting alert NHS Track and Trace, please alert the Parish Council.*

	Item	Requirement	Time
1	Apologies for absence		7pm
2	Declarations of any new Pecuniary Interests	Any new Pecuniary Interests should be declared. They must then be added to the register within 28 days. Existing pecuniary interests already registered do not need to be declared. Members cannot take part in any discussions or vote on matters in which they have a pecuniary interest.	7.05pm
3	Co-option of new Councillor	Application circulated 29/7/21	7.10pm
4	Minutes of previous meetings & review of matters arising from that meeting & previous agreed actions.	To confirm they are a true record of the decisions made, & receive updates on any matters arising.	7.20pm
5	Public Session	An opportunity for the public to ask the Council questions & make observations about agenda items. There is 15 mins set aside for this agenda item. All questions & comments should be directed to the Chairman. Members of the public are respectfully reminded that this is the only part of the meeting that they can participate in.	7.25pm
6	Unitary Councillors Report		7.40pm
7	Highways	See information sheet. To receive Highways Committee report & any other Highways matters that need Full Council consideration	7.50pm
8	Maintenance	See information sheet. To receive Maintenance Committee report & any maintenance matters that need Full Council consideration including • Renewal of grass cutting & maintenance contract	8pm
9	Communications	See information sheet. To receive Communications Committee report & any other communications matters that need Full Council consideration	8.10pm
10	Community Safety	See information sheet. To receive Community Safety Reps report & any other community safety matters that need Full Council consideration	8.20pm
11	Planning	See information sheet for Planning applications considered, plus any other planning matters that need Full Council consideration	8.30pm
12	Reports from Representatives	See information sheet. • To receive any reports from Parish Councillors who represent the Parish Council on other committees. • To receive reports from Councillors who have attended meetings on behalf of the Parish Council.	8.40pm

13	Finance Statement	See information sheet. To approve payments due & receive financial statement of accounts.	8.50pm
14	Audit Closure of 2020/21 accounts	Circulated 2/8/21	8.55pm
15	Six months financial Report	Circulated with agenda	9pm
16	Remembrance Sunday	To consider donation for wreath	9.10pm
17	Christmas Lights	See information sheet	9.15pm
18	Correspondence	See information sheet	9.20pm
19	Parish Clerk Retirement	See information sheet	9.25pm
20	Next Meeting Date	To agree next meeting date (See information sheet)	9.30pm